

Water Management Actions Checklist

	Done	To Do	N/A
General Management			
Quantify your annual water consumption	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quantify your annual cost of water	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Designate a staff member to monitor water on site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review your water management practices annually	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monitor staff water usage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Identify ways of reducing your water consumption	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Use water conserving fixtures (such as restrictors in taps)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check for leaks and water waste on a regular basis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shut off water to unused areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Eliminate unnecessary wash-downs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consider alternative water sources (e.g. rainwater)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Install pressure reducing valves if pressure is too high	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General Awareness			
Consider water efficiency when purchasing equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training			
Provide training to increase employee awareness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>